



**Researcher Contract for Biostatistics Consults  
(Derived from Collaboration and Team Science Field Guide)**

I recognize that I am requesting a professional consultation with a scientific peer. Expectations/rules of engagement for this interaction are as follows:

1. I will make myself (or a designate) available for planning meetings and/or clarifying questions about the study design and data available;
2. I will endeavor to make requests as early as possible to enable colleagues to manage competing requests. I am aware that requests ideally should be made at least three (3) weeks in advance of any deadline and for large grant submissions, like an R01, at least four (4) weeks' notice is preferred.
3. My data will be shared with consultants, who will store it securely. The data will not be shared with others without my permission;
4. I recognize that analysis of the study involves independent intellectual and professional contributions. This contribution merits acknowledgement and/or co-authorship, depending on the level of scientific contribution. Authorship decisions should be guided by approved criteria according to the International Committee on Medical Journal Editors (<http://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html>).
5. I expect that consultants will maintain continuity. If members of the statistical team move to another institution or leave the project, someone with similar skills will be identified insomuch as possible.
6. know that biostatistical collaborations are supported by Centers (ICTR and the UWCCC) as well as some Departments for projects that are at an early phase and unfunded. When grants are submitted, I realize the expectation that I include my biostatistical colleagues on these grants and their allocated effort/support should be commensurate with their activity/contribution. More guidance can be found at <http://dx.doi.org/10.1080/00031305.2015.1077727>
7. I acknowledge that the biostatistical consultation is supported by Centers' funds, and agree to cite the appropriate grant number on applicable publications and grants.

