



CRU Nurse Practitioner Service
Charges, Policy, and Conditions
(revised May 2014)

CRU Nurse Practitioner (NP) Services

A. INPATIENT ADMISSION SERVICES

1. Pre-admission activities:
 - a. Reviews study protocol, consents, and other relevant material
 - b. Meets with principal investigator and study team as necessary
2. Performs history and physical (H&P) on day of admission and routes through HealthLink electronic health record to the protocol's MD performing daily rounds for co-signature
3. Completes admission orders
 - a. Signs paper orders (if allowable) **and/or**
 - b. Enters electronic orders in UWHC HealthLink (including the following) and routes through HealthLink to the MD responsible for co-signature
 - 1) CRU convenience orders
 - 2) Study-specific protocol orders
 - 3) Medication reconciliation and orders
 - 4) Any other activity requiring an order (e.g., ECG, chest x-ray, CPAP)
4. Calls the on-call MD responsible for inpatient coverage, and provides information on the patient status, if appropriate. (This is the study MD who provides overnight on-call and is available all the time the subject is an inpatient.)
5. Enters daily progress note each subsequent day (if applicable), excluding day of discharge
6. Enters into HealthLink medication reconciliation, discharge orders, and discharge summary, and routes to the MD responsible for co-signature

B. OUTPATIENT VISIT SERVICES

1. Pre-exam activities
 - a. Reviews study protocol, consents, and other relevant material
 - b. Meets with principal investigator and study team as necessary
2. Performs customized exam for outpatient, based on requirements in the study protocol
3. Enters electronic orders in UWHC HealthLink (including the following)
 - a. Study-specific protocol orders
 - b. Medication orders
 - c. Any other activity requiring an order (e.g., ECG, chest x-ray)

Other Important Details

- **CHARGES:** \$100 for each inpatient admission or outpatient exam; \$75 (inpatient only) for each subsequent day's services (progress notes, discharge service) – same charges for industry or investigator-initiated study.
- **SCHEDULING:** Advanced scheduling of the CRU NP is required. Approval depends on availability of the NP and volume of all studies using the NP. CRU does not have a backup NP.
- **VACATIONS OR ILLNESS:** Requires Study MD to be available to cover during NP vacation or illness.
- **NP AFFILIATION AGREEMENT:** Covered under CRU agreement with CRU Director Nizar Jarjour, MD.
- **TRACKING OF SERVICE:** CRU NP tracks usage, reports usage to CRU protocol manager (for billing).
- **BILLING:** CRU protocol manager charges the protocol's study account (no less than quarterly).
- **MD RESPONSIBILITIES** per hospital policy: A Study MD must round every day during the inpatient admission, except day of discharge, and co-sign documents (see A.3.b, above). A Study MD (same or different from rounding MD), must be on-call, and in town, during the entire inpatient admission.

